

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

August 27, 2026 (Thursday)

MINUTES

ATTENDEES:

Barb Hodges Ron Stuckey
Kay Bonifazi Sherri Griswold
Nettie Lewis
Joetta Hunt, Administrator
Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

The **Board of Trustees of the Putnam County Health Department met August 27, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Barb Hodges called the meeting to order at 1:15 pm. Members present in office: Barb Hodges, Ron Stuckey, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office.

Ron made a motion to **approve the August 27, 2026, agenda**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Sherri made a motion to **approve the open minutes for June 25, 2026, as submitted**, seconded by Nettie. Vote: **4 Yes; 0 No; 1 Abstain – Ron Stuckey.** Motion carried.

Ron made a motion to **approve the open minutes for July 23, 2026, as submitted**, seconded by Kay. Vote: **3 Yes; 0 No; 2 Abstain – Barb Hodges and Nettie Lewis.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for July 2026.**

Board Members and Joetta reviewed the August 2026 disbursements. Ron made a motion to **approve the August 2026 disbursements of \$62,737.37**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **July Activities of Putnam County Health Department.**

Board Members reviewed and discussed **Brenda Stewart’s July Environmental Specialist Report.**

Board Members reviewed and discussed **Programs/Activities Report.**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

A **Tax Levy Hearing** was held at 12:45 p.m., prior to the Board meeting with Barb and Joetta present. No one from the public presented to the hearing.

Kay made a motion that **the Board of Trustees elect to maintain the voter approved ceiling of 0.3000, but accepts the State Auditors current year tax rate ceiling of 0.2643**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Ron made a motion to **approve the FY26 WIC Contract Amendment and the Alzheimer’s Project LOA**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Nettie made a motion **to salvage the portable generator and give to the Putnam County Café & Resource Center**, seconded by Kay. Vote: **4 Yes; 0 No; 1 Abstain – Ron Stuckey**.

Ron made a motion **to grant 7 hours Administrative Leave for August 5, 2026, due to the storm that hit Unionville**, seconded by Kay. Vote: **5 Yes; 0 No**. Motion carried.

Joetta and Board Members discussed the health department's roll with the **Prosperity for Putnam County** group.

Joetta explained to Board Members about the **Missouri DHSS Smoking Cessation Funding**.

Joetta and Board Members discussed **Putnam County Fair prizes** with a limit of \$500.

Joetta reminded the Board Members that the **Senior Health Fair** will be October 16, 2026, at the Putnam County Café & Resource Center.

Joetta announced that we received a small amount of our **flu vaccine** this week.

Joetta announced that our **state email** is going away. Joetta and Board Members discussed possible options.

Board Meeting Date: The next regular meeting will be **Thursday, September 24, 2026, at 1:15 p.m.**

Paula Robbins exited at 1:52 p.m.

Executive/Closed:

Request for Executive/Closed Session – 1:52 p.m. Sherri Griswold made a motion to go into Closed Session as provided in RSMo.610.021.13 (Personnel), seconded by Ron Stuckey. Motion carried 5-0 by roll call vote: Barb Hodges – yes; Sherri Griswold – yes; Ron Stuckey – yes; Kay Bonifazi – yes; Nettie Lewis – yes.

2:05 p.m. – Ron Stuckey made a motion to go into **Open Session**, seconded by Nettie Lewis. Motion carried 5-0 by roll call vote: Barb Hodges – yes; Sherri Griswold – yes; Ron Stuckey – yes; Kay Bonifazi – yes; Nettie Lewis – yes.

Motion to adjourn was made by Ron, seconded by Sherri. Vote: **5 Yes; 0 No**. Motion carried.
Meeting adjourned at 2:05 p.m.

Respectfully submitted,



Barb Hodges
Chair



Sherri Griswold
Secretary

BH/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”