

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

July 23, 2026 (Thursday)

MINUTES

ATTENDEES:

Ron Stuckey Kay Bonifazi

Sherri Griswold

Joetta Hunt, Administrator

Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

Barb Hodges

Nettie Lewis

The **Board of Trustees of the Putnam County Health Department met July 23, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Ron Stuckey called the meeting to order at 1:15 pm. Members present in office: Ron Stuckey, Sherri Griswold, and Kay Bonifazi. Joetta Hunt, Administrator, and Paula Robbins were also present in office. Barb Hodges and Nettie Lewis were absent.

Sherri made a motion **to approve the July 23, 2026, amended agenda to remove Unfinished Business Personnel Policy**, seconded by Kay. Vote: **3 Yes; 0 No**. Motion carried.

Board Members tabled the **June 25, 2026, board minutes** until next month due to no quorum for approval.

Board Members and Joetta reviewed and discussed the **Financial Statements for June 2026**.

Board Members and Joetta reviewed the July 2026 disbursements. Kay made a motion **to approve the July 2026 disbursements of \$54,623.88**, seconded by Sherri. Vote: **3 Yes; 0 No**. Motion carried.

Board Members reviewed and discussed **June Activities of Putnam County Health Department**.

Board Members reviewed and discussed **Brenda Stewart’s June Environmental Specialist Report**.

Board Members reviewed and discussed **Programs/Activities Report**.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Sherri made a motion to approve **the FY26 CCHC Contract Amendment, Vital Records MOU, LiverSTAT MOU, ServeLink Contract, FY27 WIC Contract and MSPHL Web Portal MOU**, seconded by Kay. Vote: **3 Yes; 0 No**. Motion carried.

Joetta and the Board Members reviewed the June Income Statement **mid-year expenses and revenues** along with the July Income Statement as of today.

Kay made a motion **to approve the budget adjustment as submitted**, seconded by Sherri. Vote: **3 Yes; 0 No**. Motion carried. See attached.

Sherri made a motion **to salvage the exam table**, seconded by Kay. Vote: **3 Yes; 0 No**. Motion carried.

Sherri made a motion to roll over the 18-month compounding Certificate of Deposit #23615 at the Putnam County State Bank at the rate on August 8, 2026, seconded by Kay. Vote: 3 Yes; 0 No. Motion carried.

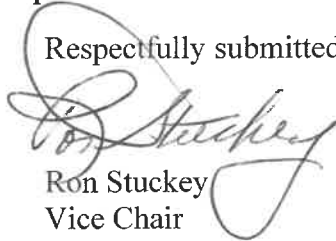
Joetta will check with Barb to see if she will be present for the **Tax Levy Hearing** on August 27, 2026, at 12:45 pm.

Joetta gave a quick update on **upcoming events** this fall including Putnam County Fair, Senior Health Fair, and flu vaccine clinics.

Board Meeting Date: The next regular meeting will be Thursday, August 27, 2026, at 1:15 p.m.

Motion to adjourn was made by Sherri, seconded by Kay. Vote: 3 Yes; 0 No. Motion carried.
Meeting adjourned at 1:47 p.m.

Respectfully submitted,


Ron Stuckey
Vice Chair


Sherri Griswold
Secretary

RS/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”