

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

June 25, 2026 (Thursday)

MINUTES

ATTENDEES:

Barb Hodges Kay Bonifazi

Sherri Griswold Nettie Lewis

Joetta Hunt, Administrator

Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

Ron Stuckey

The **Board of Trustees of the Putnam County Health Department met June 25, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Barb Hodges called the meeting to order at 1:15 pm. Members present in office: Barb Hodges, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office. Ron Stuckey was absent.

Sherri made a motion **to approve the June 25, 2026, agenda**, seconded by Kay. Vote: **4 Yes; 0 No.** Motion carried.

Nettie made a motion **to approve the open minutes for May 28, 2026, as submitted**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for May 2026**.

Board Members and Joetta discussed the new **ADA Compliance requirements** that will require purchases by the health department.

Board Members and Joetta reviewed the June 2026 disbursements. Nettie made a motion **to approve the June 2026 disbursements of \$62,478.66**, seconded by Kay. Vote: **4 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **May Activities of Putnam County Health Department**.

Board Members reviewed and discussed **Brenda Stewart’s May Environmental Specialist Report**.

Board Members reviewed and discussed **Programs/Activities Report**.

UNFINISHED BUSINESS:

Nettie made a motion to approve the changes to the **Personnel Policy Manual**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

NEW BUSINESS:

Joetta and Board Members discussed the ServeLink Contract. Sherri made a motion to approve **the Expanded HIV Testing MOU, FY27 PHEP Contract and Lifeline Pregnancy Help Clinic MOU**, seconded by Kay. Vote: **4 Yes; 0 No.** Motion carried.

Joetta gave the results from **the Agreed Upon Procedures**. Nettie made a motion **to approve the Agreed Upon Procedures report**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Nettie made a motion **to open a 12-month compounding Certificate of Deposit at the Putnam County State Bank at 3.75% with 3.82% APY**, seconded by Kay. Vote: **4 Yes; 0 No.** Motion carried.

Kay made a motion **to change the June 2026 disbursements to \$262,478.66**, seconded by Sherri. Vote: **4 Yes; 0 No**. Motion carried.

Kay made a motion **to grant Administrative Leave for Thursday and Friday afternoons, September 10-11, 2026, for the Putnam County Fair**, seconded by Sherri. Vote: **4 Yes; 0 No**. Motion carried.

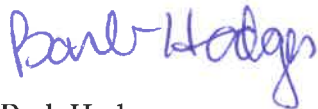
Sherri made a motion **to salvage the old AED**, seconded by Nettie. Vote: **4 Yes; 0 No**. Motion carried.

Joetta gave an update on the **Rural Health Transformation Grant** virtual meetings that she attended.

Board Meeting Date: The next regular meeting will be Thursday, July 23, 2026, at 1:15 p.m.

Motion to adjourn was made by Sherri, seconded by Kay. Vote: **4 Yes; 0 No**. Motion carried.
Meeting adjourned at 2:03 p.m.

Respectfully submitted,



Barb Hodges
Chair



Sherri Griswold
Secretary

BH/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”