

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

May 28, 2026 (Thursday)

MINUTES

ATTENDEES:

Barb Hodges Ron Stuckey
Kay Bonifazi Sherri Griswold
Nettie Lewis
Joetta Hunt, Administrator
Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

The **Board of Trustees of the Putnam County Health Department met May 28, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Barb Hodges called the meeting to order at 1:15 pm. Members present in office: Barb Hodges, Ron Stuckey, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office.

Sherri made a motion **to approve the May 28, 2026, agenda**, seconded by Ron. Vote: **5 Yes; 0 No.** Motion carried.

Ron made a motion **to approve the open minutes for April 23, 2026, as submitted**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for April 2026.**

Board Members and Joetta reviewed the May 2026 disbursements. Kay made a motion **to approve the May 2026 disbursements of \$55,968.79**, seconded by Nettie. Vote: **5 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **April Activities of Putnam County Health Department.**

Board Members reviewed and discussed **Brenda Stewart’s April Environmental Specialist Report.**

Board Members reviewed and discussed **Programs/Activities Report.**

UNFINISHED BUSINESS:

Ron made a motion to approve the changes to the **Administrative Policy Manual**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Joetta and Board Members reviewed the suggested changes in the **Personnel Policy Manual.**

NEW BUSINESS:

Kay made a motion to approve **the Collaborative Practice Agreement**, seconded by Nettie. Vote: **5 Yes; 0 No.** Motion carried.

Joetta explained that Jill had found, researched and been in contact with the school about the **Antibullying BMX Program** to be held October 2, 2026, for all of Putnam County R-1 Schools. Board Members agreed to sponsor the event.

Joetta explained the change needed for the **PHEP Planner** position. Mackenzie Homann will resume the position.

Joetta announced **upcoming events**:

- Liver STAT Clinic @ PCHD - June 22, 2026
- Think First @ PC Middle School – June 10, 2026
- Cleaver Dermatology Skin Screening @ PCHD – June 19, 2026
- First Impact @ PC R-1 Middle School – September 16, 2026
- Senior Health Fair @ PC Café & Resource Center – October 16, 2026

Joetta gave an update on the **Rural Health Transformation Grant**. There is a virtual meeting on June 4, 2026, if anyone would like to set in on it, let Joetta know.

Board Meeting Date: The next regular meeting will be Thursday, June 25, 2026, at 1:15 p.m.

Motion to adjourn was made by Ron, seconded by Sherri. Vote: **5 Yes; 0 No**. Motion carried.
Meeting adjourned at 2:18 p.m.

Respectfully submitted,



Barb Hodges
Chair



Sherri Griswold
Secretary

BH/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”