

## MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

## PUTNAM COUNTY HEALTH DEPARTMENT

### BOARD OF TRUSTEES MEETING

April 23, 2026 (Thursday)

### MINUTES

#### ATTENDEES:

Barb Hodges Ron Stuckey  
Kay Bonifazi Sherri Griswold  
Nettie Lewis  
Joetta Hunt, Administrator  
Paula Robbins, Administrative Assistant/Assistant Treasurer

#### ABSENT:

The **Board of Trustees of the Putnam County Health Department met April 23, 2026**, in Open Session in the conference room of the Putnam County Health Department.

**Barb Hodges called the meeting to order at 1:00 pm.** Members present in office: Barb Hodges, Ron Stuckey, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office.

Ron made a motion **to approve the April 23, 2026, agenda**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Nettie made a motion **to approve the open minutes for March 26, 2026, as submitted**, seconded by Kay. Vote: **4 Yes; 0 No; 1 Abstain – Barb Hodges.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for March 2026.**

Board Members and Joetta reviewed the April 2026 disbursements. Nettie made a motion **to approve the April 2026 disbursements of \$57,487.51**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **March Activities of Putnam County Health Department.** A Board Member inquired about Prosperity for Putnam County and what, if any, connection there is with Community Development. Joetta explained the difference between the two groups.

Board Members reviewed and discussed **Brenda Stewart’s March Environmental Specialist Report.**

Board Members reviewed and discussed **Programs/Activities Report.**

#### **UNFINISHED BUSINESS:**

Joetta and Board Members reviewed quotes for **building updates.**

Nettie made a motion **to accept the window replacement quote from Scott Robinson in the amount of \$2,475**, seconded by Ron. Vote: **5 Yes; 0 No.** Motion carried.

Kay made a **motion to accept the insulation quote from Scott Robinson in the amount of \$3,705**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Joetta and Board Members reviewed the suggested changes in the **Administrative Policy Manual.**

**NEW BUSINESS:**

Ron made a motion to keep the following board members in office: **Barb Hodges – Chair, Ron Stuckey – Vice-Chair, Sherri Griswold – Secretary, Nettie Lewis – Treasurer, and Paula Robbins – Assistant Treasurer**, seconded by Kay. Vote: **5 Yes; 0 No**. Motion carried.

Kay made a motion to approve **the Business Associate Agreement with Prana Diabetes Inc. DBA HabitNu**, seconded by Sherri. Vote: **5 Yes; 0 No**. Motion carried.

Joetta distributed the **Personnel Policy Manual** for review at the next meeting.


Board Members decided to not do a **Budget Adjustment** at this time.

Joetta announced that the **Bike Rodeo is on May 2<sup>nd</sup> and the Mother/Son Adventure is on May 14<sup>th</sup>**.

**Board Meeting Date: The next regular meeting will be Thursday, May 28, 2026, at 1:15 p.m.**

**Motion to adjourn** was made by Ron, seconded by Sherri. Vote: **5 Yes; 0 No**. Motion carried.  
**Meeting adjourned at 2:35 p.m.**

Respectfully submitted,



Barb Hodges  
Chair



Sherri Griswold  
Secretary

BH/SG/pr

**VISION STATEMENT**

**“Putnam County will be a safe, healthy, and knowledgeable community.”**