

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

March 26, 2026 (Thursday)

MINUTES

ATTENDEES:

Ron Stuckey Kay Bonifazi

Sherri Griswold Nettie Lewis

Joetta Hunt, Administrator

Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

Barb Hodges

The **Board of Trustees of the Putnam County Health Department met March 26, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Ron Stuckey called the meeting to order at 1:00 pm. Members present in office: Ron Stuckey, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office. Barb Hodges was absent.

Kay made a motion to **approve the March 26, 2026, agenda**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Nettie made a motion to **approve the open minutes for February 26, 2026, as submitted**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for February 2026.**

Board Members and Joetta reviewed the March 2026 disbursements. Nettie made a motion to **approve the March 2026 disbursements of \$66,104.79**, seconded by Kay. Vote: **4 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **February Activities of Putnam County Health Department.**

Board Members reviewed and discussed **Brenda Stewart’s February Environmental Specialist Report.**

Board Members reviewed and discussed **Programs/Activities Report.**

UNFINISHED BUSINESS:

Joetta announced that we are still waiting on quotes for **building updates.**

NEW BUSINESS:

Kay made a motion to approve **the Presumptive Eligibility with DSS Family Support Division and the LPHA Accreditation Assistance Contract Amendment in the amount of \$48,276.87**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Joetta distributed the **Administrative Policy Manual** for review at the next meeting.

Joetta will be drafting an **investment policy** and will send out with the board packets next month.

A Board Member inquired if the commissioners still appointed a **Public Health Officer.** Joetta explained that they appointed her in February and Dr. Casady is the Medical Director for the health department.

A Board Member inquired about **scholarship funds**. Joetta explained how the health department cannot use public funds for scholarships unless the funding source explicitly allows it and meets workforce initiatives.

Joetta announced that the **Daddy/Daughter Dance** was a success.

Joetta and Board Members reviewed the **Lift Thine Eyes** book for funeral homes sponsorship request. It was agreed to not sponsor at this time.

Joetta announced that she has been researching the request from a board member for **Storm Ready Program** for Putnam County. Joetta will continue to research.

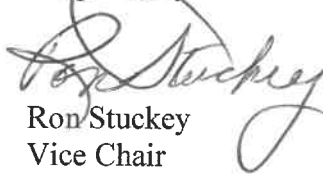
Board Member inquired if we are still passing out **weather radios** and following up on them. Joetta announced that we still have some and will be passing out during Public Health Week in April while supplies last. We have also sent letters out reminding those that have received them to check the batteries and let us know if they need any assistance with them.


Joetta and Board Members discussed an opportunity for Erin to attend the **National Breastfeeding Conference** in Maryland in June. We are waiting to see if this will be an approved WIC expense. Board Members agreed that they would like to see her attend and if WIC will not cover all the expenses, they would look into the health department covering the costs.

Board Meeting Date: The next regular meeting will be Thursday, April 23, 2026, at 1:00 p.m.

Motion to adjourn was made by Sherri, seconded by Nettie. Vote: **4 Yes; 0 No**. Motion carried.
Meeting adjourned at 1:48 p.m.

Respectfully submitted,


Ron Stuckey
Vice Chair


Sherri Griswold
Secretary

RS/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”