

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

February 26, 2026 (Thursday)

MINUTES

ATTENDEES:

Barb Hodges Ron Stuckey
Kay Bonifazi Sherri Griswold
Nettie Lewis
Joetta Hunt, Administrator
Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

The **Board of Trustees of the Putnam County Health Department met February 26, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Barb Hodges called the meeting to order at 1:00 pm. Members present in office: Barb Hodges, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office.

Kay made a motion **to approve the February 26, 2026, agenda**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Sherri made a motion **to approve the open minutes for January 22, 2026, as amended**, seconded by Nettie. Vote: **4 Yes; 0 No.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for January 2026**. Joetta gave an update on the Daddy Daughter Dance expenses. She also announced that Erin had been in contact with Home State Health and they are going to fund expenses for World Breastfeeding Activities.

Ron Stuckey entered at 1:13 p.m.

Board Members and Joetta reviewed the February 2026 disbursements. Kay made a motion **to approve the February 2026 disbursements of \$54,056.76**, seconded by Nettie. Vote: **5 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **January Activities of Putnam County Health Department**.

Board Members reviewed and discussed **Brenda Stewart’s January Environmental Specialist Report**.

Board Members reviewed and discussed **Programs/Activities Report**.

UNFINISHED BUSINESS:

Joetta and Board Members reviewed employee health insurance quotes. Joetta shared that she looked into the OBBBA, after last meeting’s inquiry, and there is not any known impact on the health department at this time. No action taken.

NEW BUSINESS:

Ron made a motion to approve **the LPHA Accreditation Assistance Contract in the amount of \$66,105.81**, seconded by Nettie. Vote: **5 Yes; 0 No.** Motion carried.

Sherri made a motion to **approve the influenza vaccine order in the amount of \$16,577.01 to include 200 doses of High Dose and 170 doses of Regular, preservative free in prefilled syringes**, seconded by Ron. Vote: **5 Yes; 0 No**. Motion carried.

Kay made a motion to **salvage items as listed**, seconded by Nettie. Vote: **5 Yes; 0 No**. Motion carried. See attached.

Ron made a motion to **approve the Personnel Policy– 4.5 Overtime/Weekend Pay**, seconded by Kay. Vote: **5 Yes; 0 No**. Motion carried.

Joetta announced that she will pass out the **Administrative Policy Manual** next month for review.

Joetta reported that the **Family Fun Night** was a success.

Joetta shared the information regarding sponsorship for the Unionville Rec League. Ron made a motion to **be an All-Star Sponsor in the amount of \$1,000**, seconded by Nettie. Vote: **5 Yes; 0 No**. Motion carried.

Joetta and Board Members discussed Home Health, In-home and Public Health numbers. It was agreed to sponsor a **Lunch and Learn** for local providers with Kari doing a presentation of services offered. ServeLink has agreed to pay for half of the lunch.

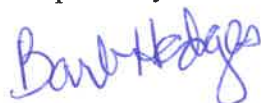
Joetta shared that there is a need for **insulation** in the front part of the office. Board Members agreed to go ahead and see what the cost will be and get it done if under the threshold.

Joetta announced that there is a need to **replace windows** on the south side of the office. Board Members agreed to go ahead and get pricing on those.

Board Meeting Date: The next regular meeting will be Thursday, March 26, 2026, at 1:00 p.m.

Motion to adjourn was made by Sherri, seconded by Ron. Vote: **5 Yes; 0 No**. Motion carried.
Meeting adjourned at 2:08 p.m.

Respectfully submitted,



Barb Hodges
Chair



Sherri Griswold
Secretary

BH/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”