

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT

BOARD OF TRUSTEES MEETING

January 22, 2026 (Thursday)

MINUTES

ATTENDEES:

Barb Hodges Ron Stuckey
Kay Bonifazi Sherri Griswold
Nettie Lewis
Joetta Hunt, Administrator
Paula Robbins, Administrative Assistant/Assistant Treasurer

ABSENT:

The **Board of Trustees of the Putnam County Health Department met January 22, 2026**, in Open Session in the conference room of the Putnam County Health Department.

Barb Hodges called the meeting to order at 1:00 pm. Members present in office: Barb Hodges, Ron Stuckey, Sherri Griswold, Kay Bonifazi, and Nettie Lewis. Joetta Hunt, Administrator, and Paula Robbins were also present in office.

Ron made a motion to **approve the January 22, 2026, agenda**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

A Board Member inquired what the impact of the **One Big Beautiful Bill Act** on health insurance is for the health department. Joetta will look into OBBBA and follow up on how and if it affects the health department.

Nettie made a motion to **approve the open minutes for December 30, 2025, as amended**, seconded by Sherri. Vote: **4 Yes; 0 No; 1 Abstain – Kay Bonifazi.** Motion carried.

Kay made a motion to **approve the open minutes for January 7, 2026, as submitted**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Board Members and Joetta reviewed and discussed the **Financial Statements for December 2025**. Joetta stated that she had been in contact with the superintendent of the schools regarding the water fountains a few weeks ago. The superintendent is checking on the costs of installing the water fountains and if they will use all three fountains prior to us ordering. Joetta will follow up again.

Board Members and Joetta reviewed the January 2026 disbursements. Ron made a motion to **approve the January 2026 disbursements of \$52,636.34**, seconded by Sherri. Vote: **5 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **December Activities of Putnam County Health Department**.

Board Members reviewed and discussed **Brenda Stewart’s December Environmental Specialist Report**.

Board Members reviewed and discussed **Programs/Activities Report**.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Joetta and Board Members reviewed and discussed the **2025 Annual Activities**. Kay made a motion to **approve the 2025 Annual Activities and to have them submitted to the newspaper**, seconded by Sherri. Vote: **5 Yes; 0 No**. Motion carried.

Ron made a motion to **approve the 2025 Financial Reports and to have them submitted to the newspaper**, seconded by Sherri. Vote: **5 Yes; 0 No**. Motion carried.

Nettie made a motion to **close the office on Friday, April 3, 2026, granting 3.5 hours Administrative Leave with 3.5 hours PTO and/or Flex time**, seconded by Kay. Vote: **5 Yes; 0 No**. Motion carried.

Joetta presented a PTO request that is over her approval. Kay made a motion to **approve Kari Guffey's PTO request**, seconded by Ron. Vote: **5 Yes; 0 No**. Motion carried. Barb signed the request.

Joetta reported that she has requested **insurance quotes** and will present them at a board meeting once they are received.

Joetta shared the information regarding CORE funding in the Governor's State of State Address. The Governor's recommendation is to cut **Public Health CORE** funding approximately \$2 million. This has not gone through the House and Senate.

Joetta reminded the Board Members of **upcoming events**: February 6th – Family Fun Night, March 13th - Daddy Daughter Dance, May 2nd - Bicycle Rodeo, and Senior Health Fair later in the year.

Nettie gave **National Weather Service (NWS) 2025 tornado statistics**. In 2025, Missouri ranked 3rd in the states with 120 tornadoes. Joetta announced that we have plans during Public Health Week and continue to promote storm awareness during the spring as in past years. She will also make plans to connect with businesses to make sure their safety plans for tornadoes are current.

Board Meeting Date: The next regular meeting will be Thursday, February 26, 2026, at 1:00 p.m.

Motion to adjourn was made by Ron, seconded by Nettie. Vote: **5 Yes; 0 No**. Motion carried.
Meeting adjourned at 1:54 p.m.

Respectfully submitted,



Barb Hodges
Chair



Sherri Griswold
Secretary

BH/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”