

## MISSION STATEMENT

**“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”**

## PUTNAM COUNTY HEALTH DEPARTMENT

### BOARD OF TRUSTEES MEETING

February 27, 2025 (Thursday)

### MINUTES

#### ATTENDEES:

Barb Hodges Ron Stuckey  
Sherri Griswold Nettie Lewis  
Joetta Hunt, Administrator  
Paula Robbins, Administrative Assistant/Assistant Treasurer  
Kari Guffey, Nursing Supervisor  
Kayden Alderman, TSU Nursing Student

#### ABSENT:

Connie Michael

The **Board of Trustees of the Putnam County Health Department met February 27, 2025**, in Open Session in the conference room of the Putnam County Health Department. **Barb Hodges called the meeting to order at 1:00 pm.** Members present in office: Barb Hodges, Ron Stuckey, Sherri Griswold, and Nettie Lewis. Joetta Hunt, Administrator, Paula Robbins, Kari Guffey, and Kayden Alderman were also present in office. Connie Michael was absent.

Ron made a motion to **approve the February 27, 2025, agenda**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Sherri made a motion to **approve the open minutes as submitted for January 23, 2025**, seconded by Nettie. Vote: **4 Yes; 0 No.** Motion carried.

Kari Guffey introduced Kayden Alderman, Truman State University Nursing Student.

Board Members reviewed and discussed **Financial Statements for January 2025.**

Ron made a motion to **approve the February 2025 disbursements of \$52,690.04**, seconded by Sherri. Vote: **4 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **January Activities of Putnam County Health Department.**

Board Members reviewed and discussed the current **Health Educator Report.**

Board Members reviewed and discussed **Brenda Stewart’s January Environmental Specialist Report.**

Board Members reviewed and discussed **Programs/Activities Report.**

#### **UNFINISHED BUSINESS:**

Joetta told Board Members that she had spoken with Jeremiah with MU Extension regarding **mental health** classes.

Sherri made a motion to **approve the influenza vaccine order in the amount of \$16,593.81 to include 200 doses of High Dose, 180 of multi-dose, and 10 doses of preservative free prefilled syringes**, seconded by Ron. Vote: **4 Yes; 0 No.** Motion carried.

#### **NEW BUSINESS:**

Joetta and Board Members discussed the **Flu Report.** See attached.

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**Board of Trustees Minutes**

Joetta and Board Members discussed **Carolyn Grimes' Memorial**.

Joetta announced the plans for celebrating the health department's **50<sup>th</sup> Anniversary**: May 22<sup>nd</sup>, 2025 Family Fun Night at the Unionville City Park and May 30<sup>th</sup> Lunch at the Putnam County Café & Resource Center.

Joetta and Board Members discussed **summer interns** including the possibility of using high school students. Joetta is to search for a student.

Joetta announced the dates and locations for the **Be Informed Putnam County** project.

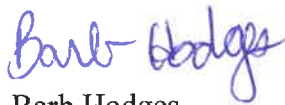
Joetta and Board Members discussed **ServeLink Home Health** and bath aid services.

Joetta and Board Members discussed **communicable diseases** including measles and tuberculosis outbreaks in the State of Missouri.

**Board Meeting Date: The next regular meeting will be Thursday, March 27, 2025, at 1:00 p.m.**

**Motion to adjourn** was made by Ron, seconded by Sherri. Vote: **4 Yes; 0 No**. Motion carried.  
**Meeting adjourned at 1:39 p.m.**

Respectfully submitted,



Barb Hodges  
Chair



Sherri Griswold  
Secretary

BH/SG/pr

**VISION STATEMENT**

**“Putnam County will be a safe, healthy, and knowledgeable community.”**