

## MISSION STATEMENT

**“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”**

## PUTNAM COUNTY HEALTH DEPARTMENT

### BOARD OF TRUSTEES MEETING

**April 24, 2025 (Thursday)**

### MINUTES

#### ATTENDEES:

Barb Hodges Ron Stuckey  
Sherri Griswold Connie Michael  
Nettie Lewis Joetta Hunt, Administrator  
Kari Guffey Christy Brooks, PC Clerk

#### ABSENT:

The **Board of Trustees of the Putnam County Health Department met April 24, 2025**, in Open Session in the conference room of the Putnam County Health Department.

**At 12:57 p.m. Christy Brooks swore in Board Member: Barb Hodges.**

Christy Brooks exited at 12:58 p.m.

**Barb Hodges called the meeting to order at 1:00 pm.** Members present in office: Barb Hodges, Ron Stuckey, Sherri Griswold, Connie Michael, and Nettie Lewis. Joetta Hunt, Administrator, and Kari Guffey were also present in office.

Ron made a motion **to approve the April 24, 2025, agenda**, seconded by Connie. Vote: **5 Yes; 0 No.** Motion carried.

Nettie made a motion **to approve the open minutes as submitted for March 27, 2025**, seconded by Ron. Vote: **4 Yes; 0 No; 1 Abstain – Sherri Griswold.** Motion carried. It was requested that minutes need to be more specific in the future with action and outcomes.

Board Members reviewed and discussed **Financial Statements for March 2025.**

Ron made a motion **to approve the April 2025 disbursements of \$50,830.35**, seconded by Connie. Vote: **5 Yes; 0 No.** Motion carried.

Board Members reviewed and discussed **March Activities of Putnam County Health Department.** Nettie asked about the Social Media Outreach Programs. Joetta and Kari stated that some grants they have submitted requires this type of information.

Board Members reviewed and discussed the current **Health Educator Report.**

Board Members reviewed and discussed **Brenda Stewart’s March Environmental Specialist Report.**

Board Members reviewed and discussed **Programs/Activities Report.**

Board Members reviewed and discussed **Erin Ballard’s Breastfeeding Peer Counselor report for January – March 2025.**

#### **UNFINISHED BUSINESS:**

None.

#### **NEW BUSINESS:**

Ron made a motion **to keep the following board members in office: Barb Hodges – Chair, Ron Stuckey – Vice-Chair, Sherri Griswold – Secretary, Nettie Lewis – Treasurer, and Paula Robbins – Assistant Treasurer**, seconded by Connie. Vote: **5 Yes; 0 No.** Motion carried.

Joetta shared two **internship applications** with the Board Members. Board Members agreed to host both interns for the summer. Joetta will notify applicants, define roles, and decide work schedule.

Kari Guffey presented a **worksite wellness program** that she plans to implement this fall. The Board Members Supported Kari's plan to implement worksite wellness programs. Nettie asked about the availability of programs to curb "Childhood Obesity". Kari to keep the Board Members informed of the process of the wellness programs.

Joetta and Board Members reviewed and discussed the ideas for **Carolyn Grimes' Memorial**. It was decided to purchase an outdoor glider rocker from Midwest Storage Buildings and to purchase a plaque with her name, picture and dates of service. Joetta will provide the final total for the memorial fund at next meeting and will contact the family for approval before purchase.

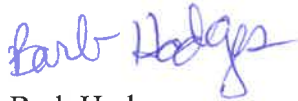
Joetta shared an update from the new director of the Missouri Department of Health and Senior Services, Sarah Wilson. Sarah shared that potential budget and program changes at the executive level could negatively affect local public health agency funding in the future. Joetta will keep Board Members informed.

Nettie inquired about continuing the **PC Be Informed sessions**. Joetta shared that the project was hosted by Rotary and they hope to continue on a smaller scale annually.

**Board Meeting Date: The next regular meeting will be Wednesday, May 21, 2025, at 1:00 p.m.**

**Motion to adjourn** was made by Ron, seconded by Connie. Vote: **5 Yes; 0 No**. Motion carried.  
**Meeting adjourned at 1:43 p.m.**

Respectfully submitted,



Barb Hodges  
Chair



Sherri Griswold  
Secretary

BH/SG/pr

**VISION STATEMENT**

**"Putnam County will be a safe, healthy, and knowledgeable community."**