

MISSION STATEMENT

“The Putnam County Health Department is committed to following Missouri’s Foundational Public Health Services Model to achieve a functional public health system within Putnam County.”

PUTNAM COUNTY HEALTH DEPARTMENT BOARD OF TRUSTEES MEETING

January 6, 2025

Via Telephone Call/In Person

MINUTES

ATTENDEES:

In Office:

Joetta Hunt, Administrator

Paula Robbins,

Admin Asst/Asst Treasurer

Via Conference Call:

Barb Hodges

Sherri Griswold

Connie Michael

Nettie Lewis

ABSENT:

Ron Stuckey

The Board of Trustees of the Putnam County Health Department met January 6, 2025, in Open Session via conference call and in person at the Putnam County Health Department. **Barb Hodges called the meeting to order at 1:00 pm.** Members present via phone: Barb Hodges, Sherri Griswold, Nettie Lewis and Connie Michael. Joetta Hunt, Administrator, and Paula Robbins were present in office. Ron Stuckey was absent.

Sherri made a motion to **approve the January 6, 2025, agenda**, seconded by Nettie. Vote: **4 Yes; 0 No.** Motion carried.

Joetta Hunt, Administrator, emailed out the **2025 budget and 2024 Financial Summary** to Barb, Connie and Nettie, Ron and Sherri picked up a copy at the office.

Joetta and Board Members reviewed **the FY2024 Financial Summary.**

Connie made a motion to **approve the FY2025 Budget**, seconded by Nettie. Vote: **4 Yes; 0 No.** Motion carried. See attached.

Sherri made a motion to **make LabCorp payments via ACH when they are due**, seconded by Connie. Vote: **4 Yes; 0 No.** Motion carried.

Joetta and Board Members discussed **Janitorial Service** inquiries. Board Members agreed to give Joetta permission to accept a bid on their behalf to be approved at the next regular meeting.

Board Meeting Date: The next regular meeting will be Thursday, January 23, 2025, at 1:00 p.m.

Motion to adjourn was made by Sherri, seconded by Nettie. Vote: **4 Yes; 0 No.** Motion carried.
Meeting adjourned at 1:10 p.m.

Respectfully submitted,



Barb Hodges
Chair



Sherri Griswold
Secretary

BH/SG/pr

VISION STATEMENT

“Putnam County will be a safe, healthy, and knowledgeable community.”