Putnam County Health Department 103 N 18th Street, PO Box 354 Unionville, MO 63565

Beginning March 1, 2011, applicants must show identification when requesting certified copies of a vital record at the state health department. Mail-in requests must be notarized by an acceptable notary public.

Missouri law requires a non-refundable search fee for each five-year search of the files. If eligibility requirements are met and a record is found, applicant is entitled to certified copies. A statement will be issued if no record is found. **FEE MUST ACCOMPANY APPLICATION**. FEES ARE VALID FOR ONE YEAR. Check or money order payable to: **Putnam County Health Department.**

State recording of birth and death records began January 1, 1910.

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WARNING: False application for a certified copy of a vital record is a crime.

MO 580-0641 (5-12) VS-151bd